

### **Take A Kid Outdoors Board Meeting**

**Date:** December 14, 2017

**Time:** 6:24

**Location:** UIU in Fayette County, EVE in Johnson County, via Zoom.

#### **Attendees:**

**Fayette (Board Members)** Leif White (President); Ron Lenth (Vice President); Kata McCarville (Treasurer); Dick Jensen; Jim Halstead

**Iowa City (Board Members)** Risa Dotson Eicke (Secretary)

**Absent:** Bruce Fink; Adrian Holmes; Judy Joyce (Executive Director)

#### **Introductions.**

**Minutes to Approve:** Leif asked about where to find the minutes. Risa said the minutes only go on the website after they've been approved. They are emailed to board members after the meetings, then they go on the website after the following meeting, if approved at that meeting.

Kata moved and Ron seconded to revise the agenda to include minutes to approve. All approved. All voted to approve the minutes.

**Treasurer's Report:** None.

**Bills to approve:** The corn maize bill was paid. Kata asked if Judy had an invoice to pay that we were voting for over email. Leif asked if we should vote on those if they were covered with the grant. Kata said we should still vote. Ron moved and Kata seconded, all approved to pay invoices from email.

*From November 21st email:*

*We have 3 invoices to pay:*

*1) Some time left over for Seize the Carp = the invoice is for "0" - so it just shows the amount of in-kind services and supplies donated.*

*2) EVE's invoice for Executive Director Services - \$2000 for the two events (covered under funding with Iowa City and North Liberty)*

*3) Payment for \$100 to Hai for the Gobble Wobble Event. We had to cancel due to Rain, cold and wind (and there is no shelter at this location) - So TAKO agreed to pay her 1/2. I don't have an invoice for that so you can consider this email as the record for the invoice if you like.*

#### **Johnson County Positions:**

*Email from Judy December 7th:*

*My proposal for the Community Outreach Director - My roll would be to market TAKO to communities and help move it to a Statewide organization with Chapters. I will work with the Executive Director and Program Coordinators to help move this forward. Any **funds raised for these efforts** will used to meet*

*that goal. I plan on leading the committee and doing outreach to communities interested in forming TAKO chapters as well as working with the Executive Director and the committee to update our bylaws, insurance, accounting as well as creating templates and modules for forming TAKO chapters. Funding would be used to cover labor and expenses. This position will be part volunteer and part contract work paid with funds raised for these efforts.*

*In addition - my hope is to serve on the board of the Johnson County TAKO chapter once that is formed.*

Risa is going to email questions for Judy as well as the original and modified descriptions for the Community Outreach Director position.

Kata asked if the board agrees that we want to move towards a structure that operates under a central organization, which takes care of the paperwork, and is that what the board wants to see happen with TAKO, do we want to see it spread out. Dick said it should, he wouldn't mind if it crossed borders. Kata said if we want to see it grow, and Judy seems to be willing to do that, then we would say yes we are interested in seeing it move in that direction and then figure it all out from there. Leif said he likes the enthusiasm about this but want some checks and balances. Leif suggested changing the part that says "to report to Executive Director" in the description, maybe change that term to say "to report to the TAKO Board". Leif is on board with her going forward with it just wants to know her progress and plan with it.

Kata has a couple of organizations in mind to look at their bylaws to see how they operate with separate boards and chapters.

Leif asked about the Johnson County Program Coordinator, how much of those Executive Director responsibilities can they cover? Because Leif said theirs did all those duties. Event coordinator with a co-leader who also helped out with hosting the event, using the ice fishing event as an example. Risa said the issue is more about the volume of items for each event: several coolers, signs, tables, and more-and the admin duties as well. We need a place to store those things, we need trucks large enough to haul them to and from the events. At the events we have volunteers to help with various things, but before and after, and in between events is where the Executive Director comes in. Risa said she's not on the event committee, we can ask Judy.

Leif suggested investing in a trailer for Johnson county events.

#### **Committee Updates:**

**Fayette County Event Committee-**

**Johnson County Event Committee-**

**Chapter Committee-**

**Website/Marketing Committee-** Risa said the website has no events listed for Fayette county. Leif is going to try to add the events. The next one is ice fishing the 1st weekend of February, 2/3/18. Might have a sledding event on January 13th. Archery in February isn't certain yet.

**Fundraising & Grant Writing Committee-** Ron submitted a grant to Fayette County Community Foundation.

**TAKO Rewards Committee-**

**Other items:**

Dick said the boy scouts had a cake auction, then donated the proceeds to someone. He suggested collaborating with the scouts group, they're a great group. Many have been to the TAKO events. Leif said he talked to the scout leader in Elgin and if they don't have a conflict with the TAKO event, he advertises the TAKO events with the scouts. Leif needs to communicate w/ the West Union scouts and make sure they know about the events too. Ron said he can email the scout masters the event flyers. Dick said at the event he was at, that particular pack had 40-45 kids there who would fit the program, going to make an effort in getting those groups aware of our events.

Kata said Judy suggested Fayette move their bank to another account since they don't have Hills bank up there. Kata suggested Veridian, not sure if we should do that right away. Leif said he will put that on the January meeting agenda. Risa suggested putting all 2018 meetings on the January agenda so they can all get on the website. Kata suggested putting all the meeting dates on the bottom of each agenda too.

Risa asked board members to add phone numbers to the contact list, Kata emailing phone numbers to Risa after meeting. (Update: they have been added, only missing Bruce and Adrian)

**Set next meeting:**

- January 18 at 6:15

Dick made a motion to adjourn and Ron seconded to adjourn. Adjourned at 7:19.